



ELO

European
Landowners'
Organization

Position: EU Project and Policy Officer on Biodiversity-related projects

Location: Brussels, Belgium

Type: Full-time

The European Landowners' Organization (ELO) is a federation of national associations that represents landowners, land managers, and rural entrepreneurs at the European level. It works to promote a sustainable and prosperous countryside by influencing EU policies on agriculture, environment, biodiversity, and rural development.

Key Responsibilities:

- Coordinate and manage EU projects (with Dutch speaking requirements), ensuring timely execution and adherence to budgets and goals.
- Monitor project progress, identify potential risks, and implement effective solutions to ensure successful outcomes.
- Develop and write project proposals, reports, and deliverables, showcasing the achievements and impact of our initiatives.
- Lead the development of communication and dissemination activities within European projects, effectively conveying project objectives and results to diverse audiences.
- Monitor and contribute to the development of EU policies on environment, ecosystems and related issues.
- Participate in discussions with EU institutions and stakeholders to influence policy development in these areas
- Organize and facilitate meetings, workshops, and conferences to promote knowledge exchange and collaboration.

Qualifications:

- Bachelor's or Master's degree or PhD in a relevant field such as environmental science, land management, or political science with an experience on environmental issues and related disciplines.
- Strong understanding of European Union institutions, policies, and funding programs, particularly in the fields of environment, and biodiversity
- Experience in the project management cycle, including development, implementation, and reporting, preferably in the framework of EU-funded projects related to biodiversity or environmental sustainability

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www.europeanlandowners.org



- Proven experience in designing and implementing strategic communication plans, preferably in a European project context, including social media campaigns, press releases, and targeted outreach efforts.
- Excellent written and verbal communication skills both in English and in Dutch; additional European languages are a plus.
- Detail-oriented with exceptional organizational and multitasking abilities.
- Proficiency in using project management and communication tools and software.

What we offer

- Opportunity to work on impactful projects, collaborate with leading experts and institutions across Europe, and play a crucial role in promoting sustainable environmental practices.
- Stimulating and supportive work environment with room for professional growth and participation in international conferences and events.
- Flexible work arrangements to support a healthy work-life balance.
- Professional development opportunities to enhance your skills and expertise.
- Competitive salary and benefits package.

Application Process

To apply, please submit your CV and a cover letter detailing your relevant experience and why you are interested in this role. Email your application to sylwia.kwiecinska@elo.org. Application deadline is 25.10.2024.

