

# Position: Junior position in EU Project and Policy Officer on Biodiversity-related projects

**Location**: Brussels, Belgium **Type**: Full-time – CDI

Do you want to help shape European policies and drive forward projects that support sustainable land use and biodiversity conservation?

We are looking for a committed Junior EU Policy and Project Officer to join our team. In this role, you will work on high-impact biodiversity initiatives across Europe, support the implementation of the EU Biodiversity Strategy, and contribute to policy development in sustainable agriculture and environmental management.

## **Key Responsibilities**

- Coordinate and manage EU projects, ensuring timely execution and adherence to budgets and goals.
- Monitor project progress, identify potential risks, and implement effective solutions to ensure successful outcomes.
- Under supervision develop and write project proposals, reports, and deliverables, showcasing the achievements and impact of our initiatives.
- Monitor and contribute to the development of EU policies on reversing biodiversity loss, protecting nature, and restoring ecosystems across Europe. (participation to EC working groups, consultation, stakeholder groups)
- Participate in discussions with EU institutions and stakeholders to influence policy development in the areas of biodiversity conservation and agricultural sustainability.
- Build strong partnerships with stakeholders across various European countries to foster collaboration and exchange.
- Organize and facilitate meetings, workshops, and conferences to promote knowledge exchange and collaboration.

# Required qualifications

- ❖ A Bachelor's, Master's or PhD in relevant fields such as European law (with an environmental or agricultural focus), or in agriculture, environmental science.
- Strong understanding of European Union institutions, policies, and funding programs, particularly in the fields of agriculture, environment, and biodiversity.



- Excellent written and verbal communication skills in English and additional European languages are a plus.
- Detail-oriented with organizational and multitasking abilities.

### Preferred qualifications

- ❖ Experience in the full project management cycle, including development, implementation, and reporting, preferably in the framework of EU-funded projects.
- Proficiency in using project management and communication tools and software.

#### What we offer

- Opportunity to work on impactful projects that contribute to positive change across Europe.
- Collaborative and inclusive work environment that values diverse perspectives.
- Professional development opportunities to enhance your skills and expertise.
- Enjoy the accessibility of our Brussels office state in the confluence of all the European institutions and the public transport line across the city.
- Competitive salary and benefits package.

## The organisation

The European Landowners' Organization (ELO) is a Brussels-based association committed to promoting sustainable land management across Europe. Our mission is to advance practices that support biodiversity, ensure food security, protect natural resources, and foster rural development. ELO actively participates in European-funded biodiversity-related projects that promote sustainable land use, regenerative agriculture, and the protection and restoration of ecosystems. We foster innovation and best practices to enhance biodiversity on farmland and beyond. We play a leading role in policy development and bring together stakeholders to engage in discussions on biodiversity conservation, climate resilience, and sustainable agricultural practices.

#### **Application Process**

To apply, please submit your CV and a cover letter detailing your relevant experience and why you are interested in this role, and other documents you think may be useful. Email your application to <a href="https://hrealowsre.com/hr@elo.org">hr@elo.org</a>. The application deadline is 03/10/2025.